



**Operations Manager based in Wiltshire: c£29,000 FTE per annum (£19,333 per annum pro-rata):
25 hours per week**

Victim Support (VS) is an independent charity for people affected by crime in England and Wales. We work towards a world where people affected by crime or traumatic events get the support they need and respect they deserve.

We are looking for an outstanding leader to join Victim Support as the Operations Manager for our Wiltshire Victim Service. This is an exciting and challenging opportunity for an experienced manager who can demonstrate the ability, passion and determination to lead all aspects of an effective and innovative service that can transform the lives of victims of crime and antisocial behaviour.

You will be responsible for the recruitment, management and development of staff and volunteers, and for ensuring we provide high quality services that meet the needs of victims of crime and that exceed our contract targets

You will work in close partnership with service users, Wiltshire Office of the Police and Crime Commissioner, police, local authorities and other key stakeholders, where you will play a key role in the development of victim services and ensuring the voices and experiences of victims are heard in the criminal justice system.

On occasion you may also be involved in bid writing and fund raising activity, and with local print and broadcast media

VS are committed to recruiting with care and to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. Background checks and Disclosed Barring Service checks will be required.

Please contact Wayne Stevens on 01380 738873 if you would like to discuss the role further.

The closing date for this role is midnight on Sunday 24 March 2019 and interviews will be held on Wednesday 03 April 2019

Victim Support offers competitive rewards and benefits including pension and life assurance, 25 days annual leave (pro-rata), voluntary benefits such as season ticket loans, and the opportunity to play a key role in a national charity providing world-class services to victims and witnesses and being a vital force for change.

Applications should provide good evidence against the shortlisting criteria, which are marked in the person specification as (s). In order to apply, please create a profile in our website <https://www.victimsupport.org.uk/more-us/jobs>, complete and submit an online application form.

If you have the drive to make a difference within an organisation which makes a difference we look forward to hearing from you. Victim Support takes pride in being a diverse organisation, enriched by the participation of all individuals and communities. Diversity matters and we value it.

